

Dungarvin

Ohio Shared Living Program Provider Information Packet





Thank you for making the decision to learn more about becoming an Ohio Shared Living Provider! We are excited to share with you some information about Dungarvin's Ohio Shared Living Program.

Dungarvin Ohio Shared Living Program currently has 25 Ohio Shared Living homes throughout the state of Ohio. We currently provide Ohio Shared Living supports in Lucas County, Miami County, Montgomery County, Cuyahoga County, Summit County, Franklin County, Pickaway County, and Fairfield County. Dungarvin is looking to grow more throughout the state and can work with all counties. Dungarvin has been providing successful Shared Living services in many other states; Dungarvin Ohio starting the services in 2017.

Ohio Shared Living Providers give supports to an adult with developmental disabilities in the providers' home. Individuals must be at least 18 years old and have the Individual Options (IO) Waiver to be eligible for Ohio Shared Living. Providers can be related or unrelated to the person they are providing supports to.

Our goal is to provide a supportive and loving environment for individuals who would like to live in a family setting. Placement of individuals is taken seriously, as these placements are aimed to be lifelong placements. Ohio Shared Living Providers are also able to provide respite services in their home if the home has an extra bedroom to accommodate the individual and their needs.

Dungarvin Ohio Shared Living Providers receive a high level of support from Program Directors supervised by a Dungarvin Area Director. We conduct monthly visits to our Ohio Shared Living homes and have weekly contact with providers. Dungarvin Program Directors attend all meetings related to the individual. We have 24-hour emergency support available. We pride ourselves on the fact that providers receive personal care and attention.

Ohio Shared Living Providers receive a daily rate for providing support to the individuals placed in their home. This rate can vary depending on the level of supports required for a given individual; the more supports an individual needs, the higher the daily rate that is paid to the Ohio Shared Living Provider. The daily rate for services is based on the individual's current level of need as determined by the County Board of Developmental Disabilities' assessment. The provider is paid a percentage of the rate that Dungarvin receives from the county. Dungarvin pays the Ohio Shared Living Providers twice a month. Dungarvin pays for all Ohio Shared Living Providers trainings and providers are paid an hourly wage to attend these trainings.

While Dungarvin does not 'license' Ohio Shared Living Providers, providers go through a screening process. Additionally, Dungarvin developed policies and procedures to ensure the health and safety of the individual and to hold providers accountable to the highest standards of care.

This packet has been specifically designed to provide you with information about Ohio Shared Living. As you read through the steps involved, keep in mind that the Program Directors at Dungarvin Ohio are here to support, encourage and assist you throughout your journey. You are welcome to call us at (614) 547-8413 or email us at slazirko@dungarvin.com.

Thank you for your interest and we look forward to hearing from you!

What is Ohio Shared Living?

Ohio Shared Living (OSL) is a service paid through the IO Waiver. This service allows an adult with developmental disabilities to live in a family setting with the provider. The provider can be a previous staff person, a family member, someone who otherwise has a relationship with the individual, or an established OSL Provider. The Ohio Shared Living Provider is paid for the services they provide to the individual. Ohio Shared Providers provide a safe and supportive environment for individuals.

The individual is able to experience authentic community inclusion by participating daily as part of a family and extended family. There are fewer restrictions than in a supported living setting, no staff turnover and the individual benefits from continuity of care.

Ohio Shared Living Providers implement and follow the ISP plan which outlines the supports the individual needs. This may include supports with hygiene and personal care; meal planning; administering medication; housekeeping; laundry; scheduling and attending medical appointments; encouragement to be active in the community; building relationships with others; building and encouraging independence; and any other daily living tasks that are needed.

The provider is paid a daily rate for each day the individual is in the provider's home. There is no payment for days the individual is hospitalized, on vacation separate from the provider, or if the individual is not at the Ohio Shared Living Providers home for 24 hours. The provider is paid twice a month via direct deposit. Dungarvin does not withhold any taxes, worker's compensation, or social security from the payment. Ohio Shared Living Providers are sub- contractors with Dungarvin and are not eligible for employee benefits through Dungarvin.

For the provider, benefits include working from their home and receiving a daily stipend, round-the-clock on-call support from Dungarvin, and advocacy support. The provider can also work, inside or outside their home, in addition to providing OSL services as long as supervision levels of the individual are maintained.

Dungarvin is able to provide respite for the individual as needed by the provider with other Ohio Shared Living Providers in the Dungarvin network.

In addition to advocacy services and on- call support, Dungarvin completes electronic billing as required by the state and provides regular on- site visits with the individual and provider.

***Dungarvin is here to support
Ohio Shared Living Providers
and the Individuals in their home***



Ohio Shared Living Provider Role

- Provide a safe, supportive, and nurturing environment
- Integrate individuals into your family
- Schedule and transport individuals to appointments and activities
- Implement the Individual Specific Plan (ISP)
- Complete documentation- ISP Data, MAR, weekly progress notes, monthly safety drills, mileage
- Communicate and cooperate with your Dungarvin Program Director and the individual's team
- Support the individual's needs and independence
- Maintain training requirements



Requirements

Being an Ohio Shared Living Provider is a serious but rewarding commitment. To become an Ohio Shared Living Provider, you must meet all the requirements below.

- You must be at least 18 years old
- You must have a high school diploma or GED (documentation required)
- You must be legally able to work in the US (documentation required)
- You may be single or married
- Everyone 18 and over living in the home must have criminal background checks completed, as well as abuse and neglect checks
- You must have a valid driver's license (documentation required)
- You must have reliable transportation
- You must have valid car insurance (documentation required)
- Everyone in the home who provides transportation to the individual must have a good driving record (driving record checks will be completed for anyone that will be providing transportation to the individual)
- You must have valid homeowners or renters' insurance with personal liability of at least \$100,000 (documentation required)
- You do not have to own a home but must have an extra bedroom for each individual placed in your home
- You must be able to read, write and speak English, or be able to communicate effectively with both the individual and the team members (Program Director, guardian, service coordinator, doctors, payee, etc.)
- You must have reliable internet connect via a phone, tablet, or computer for documentation purposes
- You must be able to provide contact information for individuals who can provide references for you
- Your household must have enough income to meet the basic needs of those already living in the home
- You must be free of any physical, emotional, or mental conditions that could endanger the individual or seriously impair your ability to care for the individual
- Your home must be free of hazardous conditions and pass a fire assessment and safety audit
- You must complete all training required by your agency and DODD

Training Requirements

Dungarvin provides the trainings required to become an Ohio Shared Living Provider. Ohio Shared Living Providers must complete training prior to ‘certification’ through Dungarvin.

Ohio Shared Living Providers required trainings are:

- Dungarvin specific training (about 8 hours annually) (online)
- Direct Support Professional training through DODD (Initial-4 hours, Annual- 2 hours) (online)
- CPR and First Aid (4.5 hours every 2 years) (online and skills check in person)
- Medication Administration Certification (Initial- 2-day course, Annual- 3 hours) (in person)
 - If the individual has specific health needs, additional Medication Administration training might be required
- Ohio Shared Living Policy and Procedures (one time training and when updates are completed)
- Therap (electronic documentation system) (one time training and when additional training is required)

There is no out of pocket cost to the Ohio Shared Living Provider for these trainings unless the provider is not able to attend a training session (must give least a 48 hour notice of cancellation) or if the provider does not pass the training, then the provider will be responsible for covering the cost.

If you already have some of these certifications, Dungarvin will accept the certifications if they are approved and are current. Documentation of these certifications will be required.



Time Frame

The process of becoming an Ohio Shared Living Provider varies for each provider. Most of the trainings can be taken online and providers can complete these trainings at their convenience. The quicker a provider completes the trainings, the quicker the provider can become a Dungarvin Ohio Shared Living Provider.

Dungarvin believes in making quality placements that can last a lifetime. Dungarvin works hard to assess the needs of the individual and the abilities of the provider to make the best match. This process takes time.

Individuals in Ohio Shared Living

Supports for individuals with developmental disabilities vary. Some individuals might need more support than others. You as a provider, need to decide what supports you can provide on a daily basis that would fit in your life as well as your family's life.

Supervision

Supervision Levels vary from person to person. Individuals might need auditory supervision with hourly checks, eyes on supervision, while other individuals might have unlimited alone time. The individuals ISP will indicate the supervision levels. Supervision levels must be maintained according to the individual's needs.

Personal Care

Personal Care needs are individual specific. Some individuals might need more hands on supports with personal care than others. Personal care needs might include supports with showering, hygiene, toileting, oral care, etc. The ISP will indicate the types of supports the individual may need.

Daily Living

Supports with Daily Living tasks vary for each individual. Daily living tasks might include providing supports with meals, laundry, housekeeping, dressing, administering medication, money management/ budgeting, etc. The ISP will provide details for the needs of the individual.

Community

The goal for each individual receiving supports is to live a full life and form relationships with others. Individuals needs vary on how much community involvement they want. Some individuals choose not to participate in community activities while others might be very active and participate in many. Providers are responsible to encourage individuals to be as active as they wish to be and to provide support and transportation to individuals to their community activities.

Appointments

It is the responsibility of the provider to provide as little or as much support the individual needs for appointments. Providers may have to schedule all appointments for the individual along with providing transportation and support at the appointment.

Medication Administration

All non- related Ohio Shared Living Providers must take Medication Administration to pass medication to individuals in their home. Some individuals might be able to administer their own medication while others will need a provider to do so. Ohio Shared Living Providers will follow all Med Admin policies, procedures, and documentation requirements. Some providers might need to take additional medication administration training depending on the needs of the individual.

Behaviors

Some individuals might express themselves in an aggressive manner (behaviors). Some behaviors might include yelling, hitting, throwing things, or aggressive language. The ISP will include information about the individuals history of behaviors and/ or trauma or neglect. Individuals with extreme behaviors will not be placed in an Ohio Shared Living home.

Contact Us!

We can't wait to hear from you! We are here to guide you through every step of your journey. If you have any questions or are ready to learn more, please contact Sarah Lazirko!

614-547-8413

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